



Office of Academic Affairs

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MEMO

Date: December 3, 2013
From: Joan F. Lorden, Provost and Vice Chancellor for Academic Affairs
Eddy Souffrant, President, Faculty Council
To: Faculty and Staff
Re: New UNC Charlotte Academic Policy: Withdrawals

On September 26, 2013, the Faculty Council passed [UNC Charlotte Academic Policy: Withdrawals](#). This new policy will be effective **beginning Fall Semester 2014** for all undergraduate students, including new first-year students, transfer students, and returning students.

This new UNC Charlotte academic policy originates from a set of system-wide regulations that the University of North Carolina General Administration transmitted to all campuses in January 2013; one aspect of the regulations relates specifically to a cap on withdrawals (W's) permitted to students after the Add/Drop period. The goal of this cap on W's is to encourage student success by reducing the number of unsuccessful course attempts and the undesired consequences that such attempts can have on student debt and timely graduation.

The new [UNC Charlotte Academic Policy: Withdrawals](#) will limit the number of W's permitted to students to 16 credits and consolidates the existing deadlines for withdrawal of individual courses and withdrawal from the University to the 9th week of classes. The count of withdrawals will start with the Fall 2014 semester for all undergraduate students; withdrawals prior to Fall 2014 will not be included in the total. This is a significant change in practice and we are asking for your assistance in this transition.

This change in policy will be announced broadly to our entire student body during spring semester; until then we ask that you familiarize yourself with the policy and the various implementation considerations it raises. To help assist our students, faculty, and staff with this transition, we have created a website: <http://provost.uncc.edu/withdrawals> that will be updated with new Frequently Asked Questions and implementation information. Also available for download on this site is a sample statement that faculty can include in their syllabi starting in Fall 2014 to alert students of this policy change. Please visit <http://provost.uncc.edu/withdrawals> periodically for updates and submit any additional questions via the Contact Us form on the site.