



DIVISION OF ACADEMIC AFFAIRS

WEEKLY NEWS DIGEST

December 14, 2020

In This Issue

- Grade Election Deadlines
- Fall 2020 Full, Second Half Term Final Grades
- Niner Insider Communication Opportunities
- Personally Speaking Series - Save the Dates
- Reading Day Review Sessions
- OneIT Updates
- Session on Tuition-free Graduate Courses
- Spring 2021 Virtual On-Campus Job Fair
- Interlibrary Loan Upgrade Notice
- CTL Resources and Workshops
- 2021 Undergraduate Research Conference
- Faculty Toolkit for Teaching During the Pandemic
- Dissertation Defenses
- Latest AA News
- Upcoming Events

Grade Election Deadlines

The deadline for graduate students to elect P/U grading is today at 11:59 p.m. The deadline for undergraduate students to make H/P/N grade elections is December 17 at 11:59 p.m. Details: provost.uncc.edu/pandemic

Fall 2020 Full Term & Second Half Term Final Grades

Final grades for fall 2020 and the second half term can be submitted through [My UNC Charlotte](#) starting on December 17. Grading will be available until 8:00 a.m. on January 5. For each student, select the appropriate grade from the drop-down menu. The appropriate grades are:

Standard

Undergraduate - A, B, C, D, F* or I**

Graduate - A, B, C, U* or I**

*When submitting an F or U grade, the last participation date is required.

**When submitting a grade of I, please make sure to confirm the Incomplete Extension Date by clicking submit on the confirmation page.

Pass/No Credit

Undergraduate – H (Passing with an A, B or C grade) or P (Passing with a D grade) or N (No Credit) or I (Incomplete)

Graduate – P (Pass) or U (Unsatisfactory)

Audit

AU (Audit) or NR (No Record)

- UNC Charlotte will allow undergraduate students to elect Pass/No Credit (H/P/N) for up to three undergraduate courses for the entire 2020-2021 academic year, no more than two per term. Students have until 11:59 p.m. on December 16 to make these elections.
- The drop down options for available grades have automatically adjusted if the student has made a pass/no credit election.
- Students who have officially withdrawn from a course and received a grade of W or WE do not need a grade assigned.

- If a student has never attended the course (and they do not have a grade of W or WE), then enter a grade of F, U, or N from the grade drop-down menu. Additionally, please provide the date for your first day of class in Last Attend Date, along with a zero (0) in the Attend Hours.
- If the student attended but stopped participating during the term, enter a grade of F, U, or N and enter the last participatory date for the student in Last Attend Date.
- If the student attended the entire term and earned an F, U, or N grade, please enter a grade of F, U, or N and the last day of class (not exam) in Last Attend Date.

Niner Insider Offers New Communication Opportunities

Chancellor Gaber and University Communications launched a new daily email called "Niner Insider" on November 30. While University Communications manages and approves content for the daily email, the Office of Academic Affairs will help facilitate content submissions from units within the Division of Academic Affairs. This is a great communication tool to get the word out about programs, events, nomination processes, recruitment, awards and recognition, and other division news of broader University interest. Niner Insider is archived daily at [Inside UNC Charlotte](#).

To submit an item for the Niner Insider:

- Email your content submissions to academicaffairs@uncc.edu by Fridays at 11:00 am (just like the AA News Digest) for the following week's Niner Insider emails. If you have time-sensitive material, reach out directly to Aimee Hawkins, Director of Communications for the Division of Academic Affairs.
- Be brief and include a link. All Niner Insider content must link to a webpage (such as your departmental website, a Campus Events event page, or Inside UNC Charlotte).
- Events published on the Campus Events web calendar may be pulled automatically, per UComm's discretion.

Personally Speaking Series - Save the Dates

Tuesday, February 23, 2021

Virtually at 7:00 p.m. via Zoom with Gregory J. Gbur and *Falling Felines and Fundamental Physics*
Gbur is a professor with the Department of Physics and Optical Science at UNC Charlotte.

Tuesday, April 20, 2021

Virtually at 7:00 p.m. via Zoom with Oscar de la Torre and *The People of the River: Nature and Identity in Black Amazonia*
De la Torre is an associate professor with the Department of Africana Studies at UNC Charlotte.

Learn more about the series on the [CLAS website](#) and see the first two events of the season on [CLAS's YouTube channel](#).

Reading Day Review Sessions

The UCAE will host their annual Reading Day Review Sessions for several courses on Wednesday, December 16. All students are welcome to attend. Sessions will be hosted virtually via Zoom for two hours, and recordings will be uploaded to the UCAE website and available for 30 days afterward. Click [here](#) to view the schedule, join the sessions, and to download review materials.

Office of OneIT Updates

Respondus Monitor Tips for Finals

Faculty: During finals, the number of students using Respondus sharply increases. While Respondus has reported that they can handle increased activity, if many students attempt to start a quiz using Respondus Monitor simultaneously, they could experience a delay of up to 300 seconds. CTL recommends faculty plan exams accordingly with this in mind. Please remind your students to test Respondus with their device before finals. Students can check the [Respondus requirements and take this short quiz](#) to be sure their device is ready.

IT Service Desk announces hours for winter break

The IT Service Desk has published hours to reflect limited [IT support hours before grades are due](#) on Tuesday, January 5, 2021, through the first day of classes.

Adobe Flash to be uninstalled from all devices, servers

By year's end, Adobe will neither support nor secure Flash-based apps. On Wednesday, Jan. 6, 2021, OneIT will [uninstall Adobe Flash Player](#) from University devices and servers to maintain best security practices.

December 17 Session Covers Tuition-Free Graduate Courses

The Graduate School will conduct an information session December 17 at 2:00 p.m. for University employees who hold a baccalaureate degree and wish to pursue their graduate education. Enrollment counselors will explain the easy application process, answer program questions and distribute HR information for the tuition waiver and free textbook rental programs. For more information and to reserve your seat, please [register](#).

Spring 2021 Virtual On-Campus Job Fair

UNC Charlotte's first Virtual On-Campus Job Fair registration is live! This event provides departments with an excellent opportunity to recruit students for on-campus positions, and partake in a virtual fair to interview interested candidates before they return to campus. This will allow a quicker time frame to select a student for your position and begin the paperwork process. An email will go out to all campus supervisors with additional information. If you have any questions, please email [Michelle Wann](#).

Campus Employer Registration Details:

Thursday, January 14, 11:00 AM - 2:00 PM

Location: Virtual Career Fair Platform

Registration: Log into your [Hire-A-Niner](#) account, go to Events, select Career Fairs, locate On-campus Job Fair 2021, and select Register for Event.

Interlibrary Loan Upgrade Notice

Atkins Library's Interlibrary Loan (ILL) system will be unavailable during a system upgrade on January 7, beginning at 10:00 a.m. Users will not be able to make interlibrary loan requests or access their previous interlibrary loan requests during the upgrade. The upgrade should be finished before the end of the day. Following the upgrade, the Library will begin editing and testing new web pages with more intuitive functionality. The upgraded system will include new tools to help ILL staff automate certain tasks.

Center for Teaching and Learning Resources and Workshops

Make Organizing Next Semester easy with the Canvas Spring 2021 Template

The Canvas Spring 2021 Template was created to provide a quick and easy way for instructors to organize their content in Canvas according to best-practices of online course design. Learn how to import the template into your Spring 2021 course shell(s) using the resources below:

- [How do I Import and Use the Spring 2021 Canvas Quick Start Template? \(FAQ\)](#)
- [Spring 2021 Canvas Template Demo \(Video\)](#)

Spring Into Action and Start the Next Semester Strong

It is never too early to get a jump-start on the next semester. Begin by taking advantage of the Center for Teaching and Learning's custom programs for online course design.

Observe a Well-Designed Online Course

[The Teachers Observing Peers \(TOP\) program](#) provides UNC Charlotte faculty members with an opportunity to observe peers representing a variety of disciplines. See how your peers organize their course in Canvas, how they structure assignments, and use engagement strategies.

Attend Webinars & Workshops

- Canvas Quizzing
 - Thursday, December 17, 1:30 PM - 2:30 PM ([Register](#))
- Kaltura Quick Start
 - Thursday, January 14, 11:00 AM - 12:00 PM ([Register](#))
- Starting with a Fresh Canvas
 - Thursday, January 7, 2:30 PM - 3:30 PM ([Register](#))
 - Tuesday, January 19, 10:00 AM - 11:00 AM ([Register](#))
- Teaching with Poll Everywhere
 - Tuesday, January 19, 2:30 PM - 3:30 PM ([Register](#))
- Canvas Assignments & Gradebook
 - Tuesday, December 15, 1:30 PM - 2:30 PM ([Register](#))
 - Friday, January 8, 1:00 PM - 2:00 PM ([Register](#))
- Syllabus 101: Roadmap to Success (facilitated asynchronous delivery)
 - Wednesday, January 6 - Friday, January 8 ([Register](#))
 - Monday, January 11 - Wednesday, January 13 ([Register](#))

- Introduction to Learning Objectives (facilitated asynchronous delivery)
 - Monday, January 11 - Monday, January 18 ([Register](#))
- Getting Started with Active Teaching and Learning
 - Friday, January 15, 2:30 PM - 3:30 PM ([Register](#))
- Using Cognitive Empathy in the Classroom
 - Friday, January, 15, 10:00 AM - 11:30 AM ([Register](#))
- Effective Online Teaching Bootcamp (Instructional Designer facilitated 2-day program)
 - Tuesday & Wednesday, January 5 - 6, 9:00 AM - 3:00 PM ([Register](#))
 - Monday & Tuesday, January 11 - 12, 9:00 AM - 3:00 PM ([Register](#))

Join a Self-Paced Course

- Starting with a Fresh Canvas ([On Demand](#))
- Online Teaching Foundations ([On Demand](#))
- Online Video Foundation ([On Demand](#))

2021 Undergraduate Research Conference

Save the date for the virtual 2021 UNC Charlotte Undergraduate Research Conference (URC), scheduled for Thursday, April 15, and Friday, April 16, 2021. URC 2021 registration will open on Monday, January 25, 2021, and close at 5 p.m. on Friday, February 26, 2021. The conference will use the ForagerOne platform. Students will record short 2-3 minute videos for poster presentations and 10-12 minute videos for oral presentations. Students are required to submit an abstract as part of the registration. For more information, visit [OUR website](#).

Faculty Toolkit for Teaching During the Pandemic

Resources for faculty and staff teaching and advising during the 2020-21 academic year are available on the [Office of the Provost website](#). This includes the new grading exception policy, FAQs, suggested syllabus policies, how to handle student absences during COVID, a list of faculty mentors for remote instruction advice, resources from the Center of Teaching and Learning and other helpful resources.

Dissertation Defenses

The dissertation defense is one of the ways a new scholar demonstrates readiness to join the academy and is an opportunity to share their research widely. [View All Dissertation Defense Announcements](#)

Latest AA News

For up-to-the-minute news from Academic Affairs (faculty awards, research, recognition, initiatives), follow us on Twitter (www.twitter.com/UNCC_Academics) or visit the [Academic Affairs Division News webpage](#).

Upcoming Events

This Week:

- Dec-Jan** [UNC Charlotte Botanical Gardens events](#)
- Dec-Jan** [Diversity events](#)

Upcoming: provost.uncc.edu/division-news/weekly-news-digest/upcoming-events

*The [DAA News Digest](#) is distributed each Monday to Academic Affairs faculty and staff.
Deadline for submission is 11:00 a.m. every Friday.
Send submissions to academicaffairs@uncc.edu.*

