

Academic Policies and Procedures Review Schedule

The following policies and procedures are maintained by the Office of Academic Affairs and reviewed by the Faculty Council. Please note: review of University policies are conducted by the Office of Legal Affairs, and review of Academic Affairs procedures are conducted by the Office of Academic Affairs.

Policy Review Schedule: By title

| Policy Name | Review |
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| Academic Advising | 2012-2013, 2019-2020, 2026-2027 |
| Academic Appeal and Grievance | 2021-2022, 2028-2029 |
| Academic Calendar | 2011-2012, 2016-2017, 2023-2024, 2030-2031 |
| Academic Credit Hour | 2014-2015, 2022-2023, 2029-2030 |
| Academic Department/School: Establishment, Name Change, or Relocation | See Academic Affairs |
| Academic Distinctions | 2015-2016, 2019-2020, 2020-2021, 2021-2022, 2028-2029 |
| Academic Load and Time Status for All Graduate Students | 2019-2020, 2021-2022, 2028-2029 |
| Academic Proficiency and Placement | See Academic Affairs |
| Academic Records and Transcripts | 2014-2015, 2017-2018, 2025-2026 |
| Academic Standing [Undergraduate] | 2015-2016, 2021-2022, 2028-2029 |
| Academic Standing [Graduate] | 2021-2022, 2028-2029 |
| Academic Support Review | See Academic Affairs |
| Access and Use of Academic Analytics Data | See Academic Affairs |
| Admission to the University | See Legal Affairs |
| Baccalaureate Degree Progression | 2014-2015, 2017-2018, 2019-2020, 2020-2021, 2027-2028 |
| Baccalaureate Degree Requirements | 2015-2016, 2018-2019, 2025-2026 |
| Bilateral Articulation Agreements: Establishment and Review | See Academic Affairs |
| Catalogs | See Academic Affairs |
| Chancellor's Professor Designation | 2014-2015, 2021-2022, 2028-2029 |
| CIP Code Revision | See Academic Affairs |
| Class Scheduling Guidelines and Classroom Utilization | See Academic Affairs |
| Code of Student Academic Integrity | See Legal Affairs |
| Code of Student Responsibility | See Legal Affairs |

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| College Name Change | See Academic Affairs |
| Commencement and New Student Convocation Faculty Attendance | 2012-2013, 2020-2021, 2027-2028 |
| Continuous Registration and Leave of Absence | 2021-2022, 2028-2029 |
| Course, Curriculum, and Catalog Review | See Academic Affairs |
| Course Attendance and Participation | 2015-2016, 2019-2020, 2021-2022, 2028-2029 |
| Course Numbering and Status | 2013-2014, 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2030-2031 |
| Death of a Student | See Legal Affairs |
| Declaring Undergraduate Majors and Minors | 2014-2015, 2020-2021, 2027-2028 |
| Definition of Undergraduate Majors, Minors, Concentrations, and Certificates | 2012-2013, 2018-2019, 2025-2026 |
| Degree Programs: Part I: Request for Preliminary Authorization | See Academic Affairs |
| Degree Programs: Part II: Request to Establish | See Academic Affairs |
| Degree Name or Type Revision | See Academic Affairs |
| Degree Program Delivery Method Revision | See Academic Affairs |
| Graduate Certificate: Establishment | See Graduate School |
| Master's Degree Requirements | 2021-2022, 2028-2029 |
| DBA Degree Requirements | 2021-2022, 2028-2029 |
| Edd Degree Requirements | 2021-2022, 2028-2029 |
| DNP Degree Requirements | 2021-2022, 2028-2029 |
| PhD Degree Requirements | 2021-2022, 2028-2029 |
| Graduate Certificate Degree Requirements | 2021-2022, 2028-2029 |
| Disciplinary Suspension | See Student Affairs |
| European Credit Transfer System (ECTS) Equivalency | See Academic Affairs |
| Evaluation of Academic Administrators | See Academic Affairs |
| Evaluation of Distance Education and Online Offerings | See Academic Affairs |
| External Dual Degree and Joint Degree Establishment | See Academic Affairs |
| Faculty Fulbright | See Academic Affairs |
| Faculty Illness | See Academic Affairs |
| Faculty Roles and Responsibilities | See Academic Affairs |
| Faculty Workload* | See Academic Affairs |
| Family Education Rights and Privacy Act (FERPA) Notification | 2011-2012, 2017-2018, 2020-2021, 2027-2028 |
| Final Course Grades: Policy and Procedures for Student Appeals of Final Course Grades | See Legal Affairs |

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| Final Examinations: Policy and Procedure | See Legal Affairs |
| Flexible Work | See Academic Affairs |
| General Education Program | 2014-2015, 2017-2018, 2022-2023, 2029-2030 |
| Grading [Undergraduate] | 2015-2016, 2018-2019, 2021-2022, 2028-2029 |
| Grading [Graduate] | 2021-2022, 2028-2029 |
| Graduate Certificate Establishment | See Graduate School |
| Graduate Student Parental Leave | 2019-2020, 2026-2027 |
| Graduation | 2011-2012, 2016-2017, 2019-2020, 2026-2027 |
| Honors Programs | 2015-2016, 2017-2018, 2021-2022, 2028-2029 |
| Immunization Policy Reinstatements | See Office of the Registrar |
| Independent Study | See Academic Affairs |
| Name Changes: To a College; To a Department; To a Degree | See Academic Affairs |
| One-Time Course Approvals | See Academic Affairs |
| Open Access Policy | See J. Murrey Atkins Library |
| Posthumous Degrees and Degrees in Memoriam: Policy and Procedure | 2014-2015, 2018-2019, 2025-2026 |
| Priority Registration (Entrance to the Registration Process) | 2011-2012, 2016-2017, 2023-2024, 2030-2031 |
| Procedures for Resolving Faculty Grievances (arising under Section 607(3) of The Code of The University of North Carolina) | See Legal Affairs |
| Readmission of Former Students | 2014-2015, 2018-2019, 2025-2026 |
| Reassignment of Duties | See Academic Affairs |
| Registration [Undergraduate] | 2015-2016, 2016-2017, 2019-2020, 2021-2022, 2028-2029 |
| Registration [Graduate] | 2021-2022, 2028-2029 |
| Religious Accommodation for Students | See Legal Affairs |
| Residence Status for Tuition Purposes | See Academic Affairs |
| Reverse Transfer | See Academic Affairs |
| Schedule Interruption Guidelines | See Academic Affairs |
| School/Department: Establishment, Name Changes, or Relocation | See Academic Affairs |
| Second Degrees [Graduate] | 2018-2019, 2025-2026 |
| Special Faculty Appointments | See Academic Affairs |
| Student Complaint Resolution Log | See Academic Affairs |
| Student Concerns about Courses and/or Faculty | 2022-2023, 2029-2030 |
| Student Evaluations | 2013-2014, 2024-2025 |

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| Student Grievance Procedures | See Legal Affairs |
| Student Involuntary Protective Withdrawal | See Legal Affairs |
| Substantive Change Compliance | See Legal Affairs |
| Syllabus: Suggested Standard Syllabus Policies | See Legal Affairs |
| Tenured Faculty Performance Review | See Academic Affairs |
| Termination of Enrollment | 2013-2014, 2016-2017, 2023-2024, 2030-2031 |
| Textbook and Educational Material Adoption (Textbooks and Instructional Materials) | See Legal Affairs |
| Transfer Credit and Advanced Academic Standing | 2013-2014, 2016-2017, 2019-2020, 2026-2027 |
| Transfer Credit and Credit by Examination | 2021-2022, 2028-2029 |
| University Continuing Education Activities | See Legal Affairs |
| University Marshal | 2012-2013, 2020-2021, 2027-2028 |
| Vacant Faculty Positions, Lapse Salary, & Return of Faculty Positions to Colleges | See Academic Affairs |
| Withdrawal | 2015-2016, 2019-2020, 2026-2027 |

[*Faculty Workload Policy requires review every 5 years](#)

Faculty Council Policy Review Schedule: By year of review

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|---|
| 2024-2025 |
| Student Evaluations |
| 2025-2026 |
| Definition of Undergraduate Majors, Minors, Concentrations and Certificates |
| Academic Records and Transcripts |
| Baccalaureate Degree Requirements |
| Readmission of Former Students |
| Second Degrees [Graduate] |
| Posthumous Degrees and Degrees in Memoriam |
| 2026-2027 |
| Academic Advising |
| Graduate Student Parental Leave |
| Graduation: Undergraduate |
| Transfer Credit and Advanced Academic Standing |
| Withdrawal |
| 2027-2028 |
| Commencement and New Student Convocation Faculty Attendance |
| Declaring Undergraduate Majors and Minors |
| University Marshal |
| Baccalaureate Degree Progression |
| Family Education Rights and Privacy Act (FERPA) Notification |

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| 2028-2029 |
| Academic Appeal and Grievance |
| Academic Distinctions |
| Academic Load and Time Status for All Graduate Students |
| Academic Standing [Undergraduate] |
| Academic Standing [Graduate] |
| Chancellor's Professor Designation |
| Continuous Registration and Leave of Absence |
| Course Attendance and Participation |
| Master's Degree Requirements |
| DBA Degree Requirements |
| EdD Degree Requirements |
| DNP Degree Requirements |
| PhD Degree Requirements |
| Graduate Certificate Degree Requirements |
| Disciplinary Suspension |
| Grading [Undergraduate] |
| Grading [Graduate] |
| Honors Programs |
| Immunization Policy Reinstatements |
| Registration [Undergraduate] |
| Registration [Graduate] |
| Transfer Credit and Credit by Examination |
| 2029-2030 |
| Academic Credit Hour |
| Course Numbering and Status |
| Student Concerns about Courses and/or Faculty |
| General Education Program |
| 2030-2031 |
| Academic Calendar |
| Course Numbering and Status |
| Priority Registration (Entrance to the Registration Process) |
| Termination of Enrollment |